

# Statewide Consumer Council (SCC) Meeting Agenda

Consumer Council System of Maine, Augusta, Maine

April 22nd, 2021 10:00am-2:00pm via Zoom

AGENDA ITEMS			
1.	<b>Welcome, Introductions, Establish Quorum</b>	10:00-10:10	April
2.	<b>Review and Vote on Rumford's Local Council Application</b> <i>Rumford Local Council has met the requirements to become a recognized LC</i>	10:10-10:25	Vickie
3.	<b>Executive Director Evaluation</b>	10:40-11:10	April
4.	<b>Strategic Priorities-</b> <i>We are going to watch the CCSM outreach video together and review the CCSM mandate sheet</i>	11:10-12:00	Kandie
5.	<b>Lunch Break</b>	12:00-1:00	
6.	<b>Consent Agenda</b> <i>Vote required</i> <ul style="list-style-type: none"><li>• SCC Minutes- February 2021</li><li>• ED Corner</li><li>• LC report</li><li>• CC report</li><li>• Issue Statement on Housing</li></ul>	1:00-1:15	Kandie
7.	<b>Treasurer's Report</b> <i>Vickie Morgan will give a financial update. You do not have the usual documents as they continue to be inaccurate</i>	1:15-1:35	Vickie
8.	<b>Public Comment</b> <i>This time is set aside for guests to give thoughts, ideas, and feedback to the SCC</i>	1:35-1:45	Vickie
9.	<b>Consumer Community Updates and Announcements</b>	1:45-1:50	Vickie
10.	<b>Meeting Recap, Action Steps, Upcoming Agenda Items</b> <i>Review decisions, next steps, and any follow-up and/or other items to appear on next month's agenda</i>	1:50-1:55	Kandie
11.	<b>Check-In &amp; Adjournment</b>	1:55-2:00	April

# Statewide Consumer Council (SCC) Meeting Minutes

Friday, April 22, 2021  
10:00 AM – 2:00 PM

**Date Minutes Approved:** Final

**MEETING ATTENDEES**

**X= Present    A = Unexcused    E = Excused    PH=Attended by Phone    V=Video**

V	Vickie Morgan	E	Laurie Hollister	<b>Staff</b>	
V	April Kerr	V	Sue Frost	V	Simonne Maline
E	Ken Bragg	E	Gordon Maxham	V	Vickie McCarty
V	Kandie Cleaves	V	Nancy Michaud	V	Melissa Caswell
V	Monica Elwell	V	Brian Harnish	V	Amanda Peters
Ph	Karen Evans			V	Vickie Hebert, Minute Recorder

**GUESTS:**

**MEETING SUMMARY**

**Original Agenda Items:**

**1. Meeting called to order at 10:01 AM.** Quorum was established 7 out of 10 members were present.

**2. Review and Vote on Rumford’s Local Council Application:**

**Motion:** Motion made by Kandie Cleaves and seconded by Karen Evans to accept Rumford.

**Result:** Motion carried with 6 in favor, no oppositions and 1 abstention. Sue Frost is added to the quorum and is a recognized vote.

**3. Executive Director Evaluation:** Staff was dismissed, and the board went into Executive session and reviewed the evaluation. Upon review the executive session ended and staff was brought back into the meeting.

1. The evaluation will be emailed to the Executive Director and the Coordinating Committee will follow up with the Executive Director.

**4. Strategic Priorities:** Watched the Consumer Council System of Maine Outreach video and reviewed the Consumer Council System of Maine mandate sheet.

1. The power point was well received with a few comments for improvement.
2. Discussion on how each member could better get involved and follow the mandate.

**5. Consent Agenda: (All documents attached).**

- February 2020 SCC Meeting Minutes
- ED Corner
- Local Council Report

- CC Report
  - Issue Statement on Housing
- Reviewed Consent Agenda.

**Motion:** Motion made by April Kerr and seconded by Monica Elwell to accept the Consent Agenda. Time given for discussion.

**Result:** Motion carried with in 5 favor, 0 opposition and 1 abstention. (1 member left The meeting and 1 member was unavailable).

**7. Treasurer’s Report:** New QuickBooks caused some hiccups with the numbers, transitioning To a new bookkeeper (Sarah Daigneau and a Payroll company (ADP). Correct reports for the June meeting.

**8. Follow up from Issues Committee for board to decide-**Simonne asked the board to decide about sending a letter to OBH or sending this topic to back to the Issues Subcommittee for further work. Issues Subcommittee felt a letter was more appropriate versus an issue statement but wanted the board to decide. Topic is reiterating that there needs to be the same language for mental health and substance use peer recovery language about. members can have mental health and/or substance use lived experience to be a member.

**Motion:** Motion made by Monica Elwell and seconded by Karen Evans that “us” as a Board will write a letter to DHHS regarding reciprocal language in the Peer and Substance Use Center.

**Result:** Motion carried with 6 in favor, 0 opposition and 1 abstention.

**COMMUNITY UPDATES AND ANNOUNCEMENTS**

- Chair training 101 4-26-2021

<b><u>MEETING RECAP &amp; NEXT STEPS</u></b>		
<b>TASK</b>	<b><u>PERSON(S) RESPONSIBLE</u></b>	<b>DUE DATE</b>
Outreach Power Point edits	Amanda Peters (Outreach Coordinator)	5-30-2021
Email Executive Director and the SCC Board the Executive Director’s evaluation	April Kerr (Chairperson)	4-30-2021
Letter draft for DHHS/email to the SCC Board	Simonne Maline (Executive Director)	5-30-2021