



Statewide Consumer Council Meeting Agenda

October 22, 2021 10:00 AM to 2:00 PM

AGENDA ITEMS			
1.	Welcome, Introductions, Establish Quorum	10:00-10:10	April
2.	Document Retention Policy <i>At the guidance of our accountant, we are presenting a document retention policy which will guide the organization regarding length of time that we hold on to records for board review. Vote required.</i>	10:10-10:50	April
3.	Vaccine Mandate Policy <i>Review of the new vaccine mandate policy for board review. Vote is required.</i>	10:50-11:40	Vickie
4.	SCC Board Member Removal Vote <i>This may not be needed but in case it is, Lois Furfey has resigned but has not sent anything to April or the office to this effect. In the case we cannot resolve this before the meeting, this space is to officially remove her, so the slot is open for another candidate. She has moved out of the area.</i>	11:40-12:00	Kandie
5.	Lunch Break	12:00-1:00	
6.	Consent Agenda <i>Vote required</i> <ul style="list-style-type: none"> • SCC Minutes- August 2021 • ED Corner • LC report • CC report • Extraneous Work Report 	1:00-1:15	Kandie
7.	Treasurer's Report <i>Vote required</i>	1:15-1:35	Vickie
8.	Public Comment <i>This time is set aside for guests to give thoughts, ideas, and feedback to the SCC</i>	1:35-1:45	Vickie
9.	Consumer Community Updates and Announcements <i>Reminder that the December meeting will be Dec 17th from 10-2. At this meeting we will be holding Coordinating Committee Elections.</i>	1:45-1:50	Vickie



AGENDA ITEMS

AGENDA ITEMS			
10.	Meeting Recap, Action Steps, Upcoming Agenda Items <i>Review decisions, next steps, and any follow-up and/or other items to appear on next month's agenda</i>	1:50-1:55	Kandie
11.	Check-In & Adjournment	1:55-2:00	April



Statewide Consumer Council Meeting Minutes

October 22, 2021 10:00 AM – 2:00 PM

Date Minutes Approved: Final

MEETING ATTENDEES

X= Present A = Unexcused E = Excused PH=Attended by Phone V=Video

		Staff		
V	Vickie Morgan	E	Laurie Hollister	
V	April Kerr	V	Sue Frost	V Simonne Maline
V	Victoria Molta	V	Renee Smith	V Vickie Hebert, Minute Recorder
V	Kandie Cleaves	V	Nancy Michaud	
A	Lois Furfey	V	Brian Harnish	
Ph	Karen Evans			

GUESTS:

MEETING SUMMARY

Original Agenda Items:

- 1. Meeting called to order at 10:03 AM.** Quorum was established 9 out of 11 members were present.
- 2. Document Retention Policy:** At the guidance of our accountant, presenting a retention policy for review and a vote.

Motion: Motion made Vickie Morgan to accept the retention policy with one typo corrected. seconded by Victoria Molta. Time given for discussion.

Result: Motion carried with 7 in favor, 0 opposition and 2 abstentions.

- 3. Vaccine Mandate Policy: Review of the new vaccine mandate policy and vote.**

Motion: Motion made by Victoria Molta and seconded by Nancy Michaud to accept the Vaccine Mandate. Time given for discussion.

Result: Motion passes with 6 in favor 1 opposition and 2 abstentions.

- 4. SCC Board member Removal Vote.**

Motion: Motion made by Sue Frost to remove Lois Furfey off the SCC Board and seconded by Vickie Morgan. Time given for discussion.



Result: Motion passes with 8 in favor, 0 opposition and 1 abstention.

5. Consent Agenda: (All documents attached).

- August 2021 SCC Meeting Minutes
- ED Corner
- Local Council Report
- CC Report
- Extraneous work.

Motion: Motion made by Vickie Morgan to accept the Consent Agenda and Seconded by Renee Smith. Time given for discussion.

Result: Motion carried with in 6 favor, 0 opposition and 2 abstentions.

6. Treasurer's Report: Profit and loss and Balance sheet attached.

Motion: Motion made by Kandie Cleaves to accept the Treasurer's Report and Seconded by Victoria Molta. Time given for discussion.

Result: Motion carried with in 6 favor, 0 opposition and 3 abstentions.

7. Updates: **QIC-** CCSM will become the fiscal agent starting soon, working on the contract.

Medicating Normal movie- was a success.

Karen's facts- Karen asked if the CC had discussed, and if not asked that they do.

Outreach Position- Did not hire anyone and is reopened.

COMMUNITY UPDATES AND ANNOUNCEMENTS

- Annual Meeting
- SCC December meeting is on the 17th due to Holiday.
- CC elections will be the next SCC meeting.
- Victoria Molta has been doing some personal outreach.
- Mental Health Summit



MEETING RECAP & NEXT STEPS

TASK	<u>PERSON(S) RESPONSIBLE</u>	DUE DATE
Year end revision emailed to the SCC board	Simonne Maline (Executive Director)	ASAP
New packet to Karen (large print)	Vickie Hebert (Office manager)	10-27-2021
SCC binder to Victoria Molta	Vickie Hebert (Office manager)	10-27-2021
Email application to Nancy Michaud	Vickie Hebert (Office manager)	10-27-2021
Add reconstruction concerns to the CC Agenda, mentor for Victoria Molta and find the recording.	Simonne Maline (Executive Director)	11-9-2021
Email Lois Furfey	April Kerr (Chairperson)	10-27-2021
Application onto the Website	Melissa Caswell (Communication Coordinator)	10-27-2021

Next SCC Meeting: December 17, 2021/ From 10 AM-2PM.

Meeting Adjourned by Chairperson at 12:15 PM